



**Job type:** Temporary  
**Location of job:** Gleadless to Totley

### **Further details**

Job Vacancy

Personal Assistant – School Run

To help a child get ready and take them to Totley Primary School from Gleadless each school day.

- £7.20 per hour (plus petrol costs at Local Authority rates, if using own vehicle)
- Hours: Weekdays 6.45am until 8.30am (or 9.00am if using family vehicle) To arrive at school for 8.20am start. (Happy to split days between people)

Some flexibility required for various school activities as they arise.

- Term time only, until July 18th 2014.
- Immediate start subject to Disclosure and Barring Service Checks (former police check) and references.

We are looking for a woman\* to join our care team who will help a disabled child get ready for school each morning, including preparing a simple healthy breakfast, assisting child with toileting, washing, dressing appropriately and arriving at school in good time. The family live approx. 5.5 miles from school and this role is vital to supporting the mother in her parenting role.

The role will suit someone who enjoys spending time with children, has a positive outlook on life and disabled people living independently in the community, is reliable, friendly, with excellent time keeping skills, a safe driver and able to work to clear deadlines.

(For those interested there may be opportunities of additional ad hoc PA work with the family, which might include the school collection run or other shifts as they arise.)

### **For further information and a simple application pack please**

- Telephone 0114 265 8408, leaving details of your name, address and telephone number on the answer machine.
- Alternatively send an email to [emb07ah@sheffield.ac.uk](mailto:emb07ah@sheffield.ac.uk), stating 'Personal Assistant – school run' in the subject field and an application pack will be sent to you to print.

*\*It is an Occupational Requirement under the Equality Act 2010, schedule 9, part 1, to seek females only for this job due to the intimate nature of personal care involved.*